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Risk Assessment Number 02 Date: 28 Aug 08 Title: Walking in Public Areas Completed by: Julie/Simon Related Risk Assessments:

<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Traffic, particularly when crossing roads.	Childminder and children in danger of being hit by traffic	Non walking and unsteady toddlers pushed in single or double buggy with 5 point safety harness.	Triple buggy or ride on to be made available if 3 non walking children to be walked in road areas.	When/if required.	
Slips trips and falls.	Possible slips trips and falls due to uneven walking surface	Walking toddlers hold onto child minders hand or push chair.			
		Wherever possible walking children do not walk on the kerb side of pavements.			
		When walking in lanes without pavements children always walk on kerb side of push chair/childminder.			
		Restraint harness/wrist harness to be used where children have a tendency to wander off.			
		Never more than 3 non-walking or unsteady children to be walked in road areas.			
		When crossing roads always stop at kerbside and always talk the children through crossing process.			
		Practice road safety whenever possible.			
		Avoid walking during darkness hours unless necessary. Wear bright/reflective clothing.			
		Children to wear identity wrist bands if walking in busy public areas parks etc.			
Risk of children becoming lost if walking in busy public areas parks etc.	Traumatic if children lost.	Children under extremely close supervision using reins harnesses as required.			
		Missing children procedure covered by separate policy. Dial 999 immediately a child is lost.			

Step 5 – Review date: 28 Aug 09

- Review my risk assessment to insure that I am still improving, or at least not sliding back.
- Where there are significant changes I must check and where necessary amend the risk assessment.

Risk Assessment Number 03 **Date: 28 Aug 08** **Title: Using Garden Areas – 41 Bound Lane** **Completed by: Julie/Simon** **Related Risk Assessments:**

<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Trampoline	Bruising or bumps from collision on trampoline or falling from trampoline.	Trampoline safety surround fitted. Children unable to gain access to trampoline without childminder. Close supervision when trampoline in use.			
Above Water Paddling Pool (summer only). Risk Assessment RA08 Refers.	Drowning.	Above water paddling pool covered by separate risk assessment and parental permission.			
Climbing Frame	Children falling/broken or damaged limbs.	Close supervision when using climbing frame. Children aware not to use without permission.			
Ride on toys	Children falling from ride on toys and getting grazes, cuts or bruises.	Close supervision when using ride on toys.			
Plants poisonous berries	Toddlers babies may eat poisonous plants/berries	Not dangerous plants will be cultivated in garden.			
Security of children (children escaping onto road way) or being taken by intruders.	Children	All gates locked at all times.			
Shed	Children may be harmed by tools	Access to be restricted by lock	Add bolt lock to shed	08 Sep 08	07 Sep 08
Stored wood bricks etc behind garage.	Children may be harmed by stored material	Supervision – children to be made aware that they are not permitted to play in this area. Area to be kept tidy.			
Playing outside (fine weather only)	Childminder/Children could be burnt by sun.	Sun cream to be applied as necessary. Only cream supplied by parent to be used. Suitable sun shading to be used on prams. Children to wear hats etc.			
Chicken	Chicken waste can be ingested by children if left in garden. Chicken may peck children.	Chicken waste cleaned up before outside play and continuously throughout day. Children advised not to pester chicken. Chicken locked away if considered necessary.			

Step 5 – Review date: **28 Aug 09** **• Review my risk assessment to insure that I am still improving, or at least not sliding back.**
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Please Turn Over

Risk Assessment Number	04	Date: 22 Sep 08	Title: Using Rooms Within House (41 Bound Lane)	Completed by: Julie/Simon	Related Risk Assessments: 05
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<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Electrical Sockets/wiring	Children - Electrocutation	All out of use sockets covered with child safe covers. Wires kept out of way behind appliances.			
Hand towel flannels	Cross infection	Separate flannels labelled and changed daily			
Medicines and Chemicals (including alcohol)	Children poisoned or harmed by unsafe chemicals	All chemicals either in a child safe cupboard or kept out of reach. Toilet brush on window sill			
Slips, trips and falls.		Anti slip rugs or anti slip under rugs in use. Floors kept dry and clean. Children not permitted to run.			
Hot Surfaces (open fire, oven, radiators, iron)	Children can be burnt scalded from hot surfaces.	Open fire not alight during the day. Two guards in place. Oven is cool to touch design but generally not used during the day. Iron not used during the day. Radiators fitted with thermo valves.			
Sharp objects (knives, razors)	Children - Cuts	All knives, scissors razors etc kept out of reach of children or in child safe drawers. Craft scissors are used only under close supervision and are kept out of reach when not in use.			
Rubbish	May be unhygienic to children	All rubbish and recycling kept in clean bins with lids. Children encouraged to use bins.			

Step 5 – Review date: 22 Sep 09

- Review my risk assessment to insure that I am still improving, or at least not sliding back.
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Please Turn Over

Risk Assessment Number 04 **Date: 22 Sep 08** **Title: Using Rooms Within House (41 Bound Lane) (Contd)** **Related Risk Assessments: 05**

<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Curtain Pulls/chords	Children - Strangulation	Chords either wound out of reach of children and secured or tucked behind curtain out of sight.			
Low level glazing	Severe cuts to children running into glazing	All low level glazing (conservatory) is kite marked as safe glazing.			
High Chair	Children could fall from chair	Safety harness in use.			
Cat Food	May be unhygienic to children	Cat food cover and kept away from children during the day			
Security of children (children escaping onto road way) or being taken by intruders.	Children	Two doors leading to front permanently shut and cannot be opened by infants. Older children are aware that they should never open these doors even if the bell rings.			
Door hinges	Trapped fingers	No self closing doors. All doors that children are permitted to pass through remain open.			
Toy room	Falling objects	Children are aware that toy room is not to be used for play but only to choose and take toys.			
		Shelving out of reach of children.	General tidy up needed to remove unused toys and reduce risk of falling items	25 Sep 08	04 Jan 09
Fire (covered by separate Risk Assessment (RA05)					
Small items – choking hazard	Small children choking	Only good quality safe toys in use.			
		All household members aware that small items are dangerous to small children and must be put away.			

Step 5 – Review date: **22 Sep 09**

- Review my risk assessment to insure that I am still improving, or at least not sliding back.
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Risk Assessment Number	05	Date: 23 Sep 08	Title: Fire	Completed by: Julie/Simon	Related Risk Assessments: 01, 02
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<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Fire	Injury or death to Children or childminder from fire or smoke inhalation.	All electrical circuits and equipment correctly connected and not overloaded. Open fire not used during the day. Spark shield and fire guard always in place. Gas boiler serviced annually.			
		Fire and emergency evacuation drills carried out regularly and recorded in log. Fire brigade invited to complete assessment and attended 28 Aug 08. 10 year life smoke detectors fitted in all rooms as recommended by fire brigade and as recorded on plan. Carbon dioxide detector fitted in kitchen.			
		Fire blanket and fire extinguisher kept next to sink in kitchen.	Extinguisher to be replaced when it becomes out of date.	End 2009	
		Separate Fire and Emergency Policy written and held by childminder. Front and rear doors kept clear to allow emergency exit.			
		All detectors tested monthly with tests recorded in log.			

Step 5 – Review date: 23 Sep 09

- Review my risk assessment to insure that I am still improving, or at least not sliding back.
- Where there are significant changes I must check and where necessary amend the risk assessment.

Risk Assessment Number	06	Date: 28 Sep 08	Title: Visiting Local Toddler Groups Singing Groups etc	Completed by: Julie/Simon	Related Risk Assessments: 01, 02
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<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 How will I put the assessment into action?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Travelling by Car (Refer to Risk Assessment 01). Walking in public area (Refer to Risk Assessment 02). Collisions with other children on ride on toys.	Childminder and children, bruises, cuts grazes.	Children to be supervised. Ride on toys to be used in separate area. Play not to become too hectic.			
Hot drinks	Children could get scalded.	Childminder to ensure hot drinks are not taken close to playing children.			
Falling from play equipment	Children could get bumps and bruises.	Soft mats used when available. Close supervision, prevent play becoming too hectic.			
Departing the building unsupervised.	Children could escape from building and come to harm when unsupervised.	Close supervision, standing between play area and exit. Only play outside when gate locked.			
Hot tap water in bathrooms.	Children could be scalded from hot running water.	Children not to go to the bathroom unsupervised.			
Playing outside (fine weather only)	Childminder/Children could be burnt by sun.	Sun cream to be applied as necessary. Only cream supplied by parent to be used. Suitable sun shading to be used on prams. Children to wear hats etc.			
Fire	Children and childminder at risk from fire.	Local fire policy to be adopted. Children names put in register on entry.			

Step 5 – Review date:	28 Aug 09	<ul style="list-style-type: none"> • Review my risk assessment to insure that I am still improving, or at least not sliding back. • Where there are significant changes I must check and where necessary amend the risk assessment.
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Risk Assessment Number	08	Date: 21 Sep 08	Title: Above Ground Paddling Pool (Summer only)	Completed by: Julie/Simon	Related Risk Assessments:
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<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Drowning	All users	Restricted Access. Ladder only in place when access permitted. No adjacent equipment such as climbing frame. Only children considered confident by childminder may use the pool. Parental permission form for each child. 100% close supervision at pool side or childminder in pool when there non swimmers. Childminder first aid trained. Maximum number in pool at any one time 4. Cover removed completely before any usage.			
Sun Rays	Childminder/Children could be burnt by sun.	Sun cream to be applied as necessary. Only cream supplied by parent to be used.			
Electrical	Electrocution. All Users	Circuit to approved rating and protected by RCD. All electrical item covered and cannot be accessed by children.			
Collision	All users. Bumps and bruises.	Maximum number in pool at any one time 4. 100% close supervision to ensure not too hectic.			
Use of Chemicals	All users. Very slight possibility of chemical burns or sore eyes from excessive chlorine.	Pool tested for correct chemicals daily before each use. Chemicals in garage not accessible by children.			

Step 5 – Review date:	21 Sep 09	<ul style="list-style-type: none"> • Review my risk assessment to insure that I am still improving, or at least not sliding back. • Where there are significant changes I must check and where necessary amend the risk assessment.
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Risk Assessment Number	09	Date: 23 Sep 08	Title: Activities Near Open Water (crabbing, feeding ducks, beach etc).	Completed by: Julie/Simon	Related Risk Assessments: 01, 02
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<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Travelling to these activities by car or by walking is covered by Risk Assessment 01 and d02.					
Drowning in sea.	Children.	Children not permitted in sea other than to paddle and even then only a maximum of 2 at a time holding childminders hand.			
Drowning in lakes or rivers.	Children could drown.	Non walking children secured in buggies.			
		Walking toddlers hold childminders hand or sit down next to edge. On site risk assessment ensure edges are safe and suitable.			
		Do not go near deep water lakes or rivers.			
Fishing hooks when crabbing.	Cuts from hook whilst crabbing.	Children not allowed to handle hooks. Bait put on by childminder.			
Ducks geese swans.	Can attack children.	Childminder fully aware of dangers and keeps children away from aggressive geese and swans but at the same time allow children to enjoy feeding the ducks.			
Playing outside (fine weather only)	Childminder/Children could be burnt by sun.	Sun cream to be applied as necessary. Only cream supplied by parent to be used.			
		Suitable sun shading to be used on prams. Children to wear hats etc.			
Risk of children becoming lost if walking in busy public areas parks etc.	Traumatic if children lost.	Children under extremely close supervision using reins harnesses as required.			
		Missing children procedure covered by separate policy. Dial 999 immediately a child is lost.			
Dangerous items (broken glass etc)	Cuts etc	On site risk assessment and visual check of area upon arrival to ensure there are no additional hazards.			

Step 5 – Review date:	23 Sep 09	<ul style="list-style-type: none"> • Review my risk assessment to insure that I am still improving, or at least not sliding back. • Where there are significant changes I must check and where necessary amend the risk assessment.
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Risk Assessment Number	10	Date: 23 Sep 08	Title: Visiting Local Park	Completed by: Julie/Simon	Related Risk Assessments:	01, 02
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Step 1 What are the hazards?	Step 2 Who might be harmed and how?	Step 3 What am I already doing?	What Further action is necessary?	Step 4 Further Action to be completed?	
				Action by when	Date completed
Travelling to this activity by car or by walking is covered by Risk Assessment 01 and d02.					
Playing outside (fine weather only)	Childminder/Children could be burnt by sun.	Sun cream to be applied as necessary. Only cream supplied by parent to be used. Suitable sun shading to be used on prams. Children to wear hats etc.			
Risk of children becoming lost if walking in busy public areas parks etc.	Traumatic if children lost.	Children under extremely close supervision using reins harnesses as required. Missing children procedure covered by separate policy. Dial 999 immediately a child is lost.			
Dangerous items (broken glass etc)	Cuts etc	On site risk assessment and visual check of area upon arrival to ensure there are no additional hazards.			

Step 5 – Review date:	23 Sep 09	<ul style="list-style-type: none"> • Review my risk assessment to insure that I am still improving, or at least not sliding back. • Where there are significant changes I must check and where necessary amend the risk assessment.
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Risk Assessment Number	12	Date: 24 Sep 08	Title: Visiting Zoo – Staunton Park, Marwell etc	Completed by: Julie/Simon	Related Risk Assessments: 01, 02, 03
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<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Travelling to this activity by car or walking is covered by Risk Assessment 01 and 02.					
Infection from animals	Children infection	Hospital type hand cleanser held by childminder for after zoo visit and for use before snacks.			
Playing outside (fine weather only)	Childminder/Children could be burnt by sun.	Sun cream to be applied as necessary. Only cream supplied by parent to be used. Suitable sun shading to be used on prams. Children to wear hats etc.			
Risk of children becoming lost if walking in busy public areas parks etc.	Traumatic if children lost.	Children under extremely close supervision using reins harnesses as required. Missing children procedure covered by separate policy. Dial 999 immediately a child is lost. Identity bands used with childminders mobile telephone number.			
Dangerous items (broken glass etc)	Cuts etc	On site risk assessment and visual check of area upon arrival to ensure there are no additional hazards.			

Step 5 – Review date:	24 Sep 09	<ul style="list-style-type: none"> • Review my risk assessment to insure that I am still improving, or at least not sliding back. • Where there are significant changes I must check and where necessary amend the risk assessment.
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Risk Assessment Number 13 **Date: 23 Sep 08** **Title: Food and Hygiene** **Completed by: Julie/Simon** **Related Risk Assessments:**

<i>Step 1 What are the hazards?</i>	<i>Step 2 Who might be harmed and how?</i>	<i>Step 3 What am I already doing?</i>	<i>What Further action is necessary?</i>	<i>Step 4 Further Action to be completed?</i>	
				<i>Action by when</i>	<i>Date completed</i>
Allergies	Children with allergies	I am made aware of any allergies a child may have by the "Details of the Child form".			
Food poisoning	Children	Food kept in fridge/lunch as required to ensure no contamination.			
Infection from dirty hands	Children	Children are encouraged to wash hands before all meals/snacks and after using the toilet or in garden. Children's hand wash made available in bathroom.			
		Separate hand towels provided for each child in bathroom.			
Cross Infection from Illnesses	Children infection	Parents made aware (website and notice board) what illnesses prevent children from attending.			

Step 5 – Review date: 23 Sep 09

- Review my risk assessment to insure that I am still improving, or at least not sliding back.
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